**SHREE MAHILA ARTS & COMMERCE COLLEGE**

*Affix*

*Recent*

*Passport size*

*Photo*

Shree Sardar Patel Education Trust - Junagadh

# Last Date for Receipt of Application: ***29/07/2015***

# Application form for the post of **Principal** of (College)

**NOTE:**

**(a) The person already in employment should forward the application through the employer.**

**(b)** The application should be submitted along with attested copies of the relevant certificates, mark sheets, testimonials etc.

**(c)** Additional sheets of paper may be attached if the space provided against any item is insufficient.

**(d)** Candidate should be proficient in English.

**(e)** Minimum Qualifications, Experience and Age Limit as per norms of UGC / V.N.S.G. University / Government rules.

**(f) Candidate is required to mention e-mail address and Mobile number.**

**(g) Candidate is required to fill in the form for calculating API’s as per Appendix – III Table II (c)*.***

**-------------------------------------------------------------------------------------------------------------------------**

1. Name in full (**in Block Letters**):

Shri

Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kum. (SURNAME) (NAME) (FATHER’S / HUSBAND’S NAME)

2. Full address for correspondence:

**Present Permanent**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pin\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pin\_\_\_\_\_\_\_\_\_\_\_\_

Mob. / Phone No. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-Mail ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

3. Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Age:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mother tongue\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Place of Birth: Town / Village: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tal.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dist.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Languages Known:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Read |  |  |  |  |
| Write |  |  |  |  |
| Speak |  |  |  |  |

6. Educational Qualifications: (Beginning with HSC Exam.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Examination  Passed | University / Board | Year of  Passing | Percentage | Subjects / Discipline |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

7. Details of Professional Experience: (After obtaining the basic Degree)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name & Address of the Employer | Designation of the post held | Period of Service  From: To | Nature of Service | Total Salary drawn p.m. (Rs.) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

(a) As Employee other than Teaching Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(b) As a Teaching Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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8. Research experience with details of research papers and articles published:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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9. Details of Publications, if any:

Book / Monograph, etc.

|  |  |  |
| --- | --- | --- |
| Title | Month / Year | Name of Publisher |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

10. Details of any other innovations / activity involved during professional career:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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11. Present Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Institute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Joining present post: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present Pay Rs. \_\_\_\_\_\_\_\_\_Pay Band\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AGP\_\_\_\_\_\_\_\_\_\_

Total emoluments, pm. Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Name and Address of two persons for reference who are not related to the candidate but who are acquainted with the work and character of the candidate:

(1) (2)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. List of Testimonials / Certificates / Marksheets of which copies are attached with the application:

1. 5.

2. 6.

3. 7.

4. 8.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Whether the candidate is convicted for **Yes / No**

Any offence under any Civil / Criminal Law?

*(If yes, provide the details)*

15. Whether any Civil / Criminal Case is pending? **Yes / No**

*(If yes, provide the details)*

I hereby declare that the information given above is true and correct to the best of my knowledge, information and belief.

# PLACE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of the Candidate